

VOLUNTEERING FOR **GIRLS ROCK! DC**



MISSION STATEMENT

With a base in music education, Girls Rock! DC aims to create a supportive, inclusive and creative space for girls to develop their self-confidence, build community, stand up and rock out!

WHEN

Girls Rock! DC Camp will take place Monday, August 9th through Friday, August 13th, with the campers' final performance showcase on Saturday, August 14th.

Camp runs from 9am-5:30pm each day, with certain positions arriving earlier and/or leaving later for site preparation and cleanup. Volunteer opportunities range from full-time to minimal part time during the camp week. We also need volunteers to help with pre-camp organizing, beginning now. All volunteers are strongly encouraged to stick around for a brief staff wrap-up at the end of the camp day. Attendance at the final showcase concert isn't mandatory, but it sure is a fun experience! We highly recommend including it in your plans.

WHERE

The Kingsbury Center (www.kingsbury.org)
5000 14th St NW, Washington, DC 20011 (14th & Farragut NW)
Kingsbury is directly served by the #50 buses on 14th St NW. They also have a large parking lot. Please DO NOT contact Kingsbury directly regarding camp.

NON-DISCRIMINATION POLICY

Girls Rock! DC does not discriminate on the basis of race, religion, national and/or ethnic origin, marital status, sexual orientation, body type, physical ability, gender expression, or other individual identities in the administration of any of its educational programs, admissions policies, scholarships, and other Camp-related policies and programs, as well as volunteer policies and activities. All Camp activities will promote and maintain the personal and emotional safety of all campers and staff.

COMPENSATION

GR!DC is a volunteer run collective. We do not provide stipends or other compensation for our volunteers. We are able to provide breakfast and lunch for all volunteers during Camp Week. We can verify service hours or project progress if you are volunteering to complete a community service or school related requirement. Please notify the camp Volunteer Coordinators or Volunteer Committee prior to the start of volunteering if you would like your hours to apply to your service requirements.

GIRLS ROCK! DC 2010

VOLUNTEER INFORMATION

Thank you for your interest in volunteering with Girls Rock DC! We are looking forward to our third camp and need all the help we can get to make it happen. Before and during camp there is a wide range of important volunteer positions to be filled, many positions are open to women with and without musical experience and some positions are open to people of any gender identity.

The deadline for all Volunteer Applications is Monday, May 3rd. We will review applications as they come in, and contact applicants regarding interviews as soon as possible, but please be patient with us! Final job notification will occur by Monday, June 7th.

REQUIREMENTS

It is required that all volunteers for GR!DC complete an application, participate in an interview, and attend both volunteer sessions—a Training on Saturday, June 19th and an Orientation on Sunday, August 8th. The June 19th training is very important in connecting our volunteers and preparing everyone for Camp. The **August 8th orientation is mandatory**. If you are not available to attend the orientation then you will not be allowed to volunteer during camp. Please read on for more information.

POSITION AVAILABILITY

There are a number of positions available before, during and after camp! We do have a limited number of spaces for certain positions such as; workshop leader, band coach, and instrument instructor. If you are interested in one of those jobs, please apply early to help ensure that you are assigned one of the positions. If the position that you have applied for is full, we strongly encourage you to consider volunteering with GR!DC in a different capacity—we can always use more help! If you have an idea or skill you would like to bring to GR!DC and don't see an opportunity listed please don't hesitate to contact us!

GROUP INTERVIEWS

As part of the application review process, we require that all new volunteers come in for a group interview. In-person group interviews will be held during the late afternoon on Saturday, May 15th or Sunday, May 23rd. The location of the group interview is yet to be determined but it will take place in the DC Metro Area. We will notify you with that information as it becomes available. If you do not live in the DC Metro Area or if you are a returning GR!DC volunteer, we will contact you to schedule a phone interview.

ORIENTATION SESSIONS

The Volunteer Training will be held on Saturday, June 19th and a mandatory Orientation will be held on Sunday, August 8th (the day before camp starts.)

The Volunteer Training is an important part of preparing for Camp. Many of you will need to meet with your fellow teachers, counselors, and instructors before the week of camp to prepare lesson plans. At the Training, you will be provided with in-depth information on GR!DC's teaching philosophy, mission and more. If there's a reason it's impossible for you to attend this session, please let us know.

The **mandatory** Volunteer Orientation, held at Kingsbury the Sunday before Camp, is intended as a basic volunteer training and site orientation. It will address GR!DC principles and ground rules, what to expect during camp, and help to get everyone on the same page before the week begins!

VOLUNTEER JOB DESCRIPTIONS

Please read through the descriptions to see which jobs interest you and suit your schedule. Let us know your preferences and availability on the application form. Feel free to sign up for one job or several.

PRE-CAMP JOBS

Food Donations

This team solicits grocery stores, local restaurants, bakeries, pizza joints, etc. to provide food for the camp week. We also need A LOT of beverages to keep campers and staff hydrated each day as well as ample amounts of juice, coffee, tea, and pastries/bagels for our volunteers every morning.

**There is scheduling flexibility with this position; volunteers make their own schedules.*

Street Team / PR

These folks help promote GR!DC (the camp itself, plus recruiting campers & volunteers) and its benefit events through flyering, online networking, tabling/selling our merch at events, working with local media, etc. **There is scheduling flexibility with this position; volunteers make their own schedules.*

Benefit Organizer

Do you have a good fundraising idea? Put on a benefit show/party/event for GR!DC! Or, come work with our Events Committee to help plan and run an existing event on our schedule.

**There is scheduling flexibility with this position.*

Ad Rep

In order to raise money for camp, we need to sell ad space in our camp guide to local businesses. We need folks to approach businesses about supporting camp by buying ad space.

**There is scheduling flexibility with this position; volunteers make their own schedules.*

CAMP WEEK JOBS

Counselor

*Girls/women/females only (trans welcome). No music experience necessary.

Counselors serve as mentors for assigned groups of girls, which involves participating in games and skits, making sure the campers are where they need to be at all times, accompanying them between classrooms, and offering advice and help throughout the day. Because playing music is new to many of these girls, counselors who are musicians may also be needed to coach campers on their instruments. However, since the most important parts of the job are ensuring the campers' safety and giving them support and encouragement, non-musicians are welcome, too.

**Must be available Monday-Friday of camp week, 8:45am-6:00pm.*

Instrument Instructor (Electric Guitar, Electric Bass, Drum Kit, Keyboards, Vocals, Turntables)

*Girls/women/females only (trans welcome). Music experience required.

Our campers will possess a varying range of skill levels – some have been playing for years, many have never touched a musical instrument in their lives. Instructors are responsible for working with other teachers to plan lessons, teaching and creating a supportive learning environment for the campers. Classes will likely involve a combination of team-teaching a group of 5-10 girls and solo teaching in smaller groups with occasional one-on-one instruction.

** Must be available mornings during camp week (1.5 hour classes between 9:30am-12pm, exact schedule TBA)*

Band Coach

*Girls/women/females only (trans welcome). Music experience required.

On the first day of camp the campers form bands with each band assigned 2 band coaches. The coaches provide help and guidance in all aspects of working as a collaborative creative team: setting up, tuning, songwriting, learning how to play together, figuring out stage moves, etc. The coaches may also be called upon to mediate band disputes, as well as note specific positive behaviors for later recognition.

** Must be available afternoons during camp week (2 hours between 2pm-5pm, exact schedule TBA) and at the showcase concert.*

Workshop Leader

*Girls/women/females only (trans welcome). No music experience necessary.

We will offer a range of workshops throughout the week. Topics may include: self-defense, basic music theory & songwriting, media literacy, team-building, conflict resolution, "image vs. identity", history of women in music, booking & music biz, amps & sound tech, and band art. We need people with expertise in these areas to help develop and teach a one-hour workshop to three groups of campers divided by age, with approximately 18 girls per session. We also need folks to help adapt curriculum for different age groups. Workshops will typically involve co- and/or team-teaching.

**Must be available to teach 3 one-hour sessions on the day of your scheduled workshop (workshop dates and times TBA).*

Roadie

*Girls/women/females only (trans welcome). No music experience necessary.

Roadies are vital! We need folks to help set up, break down, and move equipment throughout the week. Responsibilities include setting up the camp site, reconfiguring rooms for band practice every day, helping with load-in/out on showcase days, etc.

**There is scheduling flexibility with this position.*

Recording Tech

*Girls/women/females only (trans welcome). Must be able to operate a Minidisc/digital recording device.

These folks will be recording all camper bands and DJ's on Thursday, August 12th, and helping to quickly produce CDs of these recordings for the campers, so that they have a take-home copy of their music to practice with before the final showcase.

**Must be available Thursday, August 12th and Friday, August 13th from approx. 3pm-6pm (exact times TBA.)*

Receptionist

*Girls/women/females only (trans welcome). No music experience necessary.

From the front desk, the receptionist assists with the check-in and out of campers every day, monitors visitors, coordinates in-camp communication, gives directions, answers questions, and sells showcase tickets.

**There is scheduling flexibility with this position.*

Floater

We need a few folks to be available for help with last-minute needs, runs to Kinko's or the hardware store, fill in if another volunteer can't make her shift, and generally lend a hand as necessary.

**There is scheduling flexibility with this position.*

Food Team

Under the guidance of the Food Coordinator, pick up food donations, do supply runs, and provide support to the kitchen crew as needed.

**There is scheduling flexibility with this position.*

Kitchen Team

*Girls/women/females only (trans welcome). No music experience necessary.

Help with snack and lunch preparation, help with kitchen clean-up and make everyone happy by keeping them nourished.

**There is scheduling flexibility with this position.*

Childcare

*Girls/women/females only (trans welcome). No music experience necessary.

Look after the young children of volunteers (and possibly campers) onsite during the camp week. Keep kids safe, entertained and happy! (Parents will be on site.)

**There is scheduling flexibility with this position.*

Licensed Nurse

*Girls/women/females only (trans welcome). No music experience necessary.

We are in need of licensed nurses to be on-site during the camp week, just in case!

**There is scheduling flexibility with this position.*

Licensed Clinical Counselor

*Girls/women/females only (trans welcome). No music experience necessary.

Our curriculum covers conflict resolution and team-building, but we need licensed counselors to be on-site during the camp week, for the occasions that campers have personal issues arise and will need to talk to someone and/or be referred to services elsewhere.

**There is scheduling flexibility with this position; you can sign up for as many or as few shifts as you want—although we would love continuity in this position if your time permits.*

Showcase Production Assistant

Working merch and info tables, selling tics, folding programs, helping all aspects of the showcase concert run smoothly. Key role in ensuring that showcase concert runs smoothly and all attendees enjoy the show.

**Must be available on Saturday, August 14th for the GR!DC Camp Showcase from 9am-2pm.*

For more information, see the volunteer application form. If you have questions about any of the jobs or the application, the best way to contact us is to drop us a line at volunteer@girlsrockdc.org

Thank you!

DEADLINE

So that we can best match your skills and schedule with our volunteer needs, please completely fill out the application and return it by May 3rd to:

**Girls Rock! DC
PO BOX 21037
Washington, DC 20009**

To submit via email, please read the following instructions:

Save completed application as a Word or PDF file, using this format: first name_first initial of last name-VolApp10 [for example: sheila_e-VolApp10]

Send file to volunteer@girlsrockdc.org with subject line: Volunteers Rock! Camp 2010

Keep these pages for your own future reference!