



# **GIRLS ROCK! DC**

## **Volunteer Information Sheet - Camp Week 2011**

### **MISSION STATEMENT**

*With a base in music education, Girls Rock! DC aims to:*

- *create a supportive, inclusive and creative space for girls to develop their self-confidence,*
- *build community,*
- *stand up and rock out!*

### **WHEN**

**GR!DC Camp 2011 will be held Monday, Aug 8th through Friday, Aug 12th.  
The Camper Showcase will be on Saturday, August 13th.**

Camp runs from 9 AM to 5:30 PM each day. Volunteer attendance depends on the position assigned, with certain positions arriving earlier and/or leaving later for site preparation and cleanup. Volunteer opportunities range from full-time to minimal part time during the camp week. Join now to help with pre-camp organizing.

### **WHERE**

**★♪★GR!DC has a new host location for Camp Week 2011! ★♪★**

**Mary McLeod Bethune Day Academy Public Charter School**

**Mary McLeod Bethune Day Academy  
1404 Jackson St., NE  
Washington, DC 20017**

If you have questions about Camp Week, contact us at GR!DC. Please **DO NOT** contact the school regarding camp, as they will not have the answers you will need.

### **NON-DISCRIMINATION POLICY**

Girls Rock! DC does not discriminate on the basis of race, religion, national and/or ethnic origin, marital status, sexual orientation, body type, physical ability, gender expression, or other individual identities in the administration of any of its educational programs, admissions policies, scholarships, and other Camp-related policies and programs, as well as volunteer policies and activities. All Camp activities will promote and maintain the personal and emotional safety of all campers and staff.

Girls Rock! DC welcomes individuals who identify as female (regardless of the sex assigned them at birth) and individuals who were raised/socialized as female (regardless of current gender identity) to apply for leadership positions within the organization. Individuals of any gender may



apply for non-leadership positions. Please see the Volunteer Position Descriptions section for a list of these positions and what the responsibilities and expectations.

A special note to male-identified volunteers: Girls Rock! DC is primarily led by and for women and girls. We also value diversity, inclusion, and sensitivity toward all individuals, regardless of gender identity or expression. The organization welcomes the support of male-identified allies and expects male-identified allies who would like to volunteer to respect the importance of leadership by women.

## COMPENSATION

GR!DC is a volunteer run collective and therefore unable to provide stipends. We can assist you with arranging housing/accommodations if you are a volunteer living outside of the DC area. As a service to thank you for your hard work, GR!DC arranges to provide food and snacks for volunteers as well as provide daytime childcare during the week of camp.

GR!DC can verify service hours or service projects if you are volunteering to complete a community service or school related requirement. Please notify the camp Volunteer Coordinators or Volunteer Committee prior to the start of volunteering if you would like your hours to apply towards your service requirements.

***Thank you for your interest in volunteering with Girls Rock! DC! We appreciate your continued support and love as we plan GR!DC's FOURTH camp! Please continue to share your talents and resources with us to make this another successful summer.***

***Many roles need to be filled both prior to the start of camp as well as during Camp Week. Some roles require specific musical experience; many volunteer positions are open to those without music or instrumental ability. GR!DC also has many roles available to you, regardless of sex and gender identity. Rock out with us!***

## REQUIREMENTS

It is required that all volunteers for GR!DC complete a full application, participate in an interview, and attend both volunteer sessions—a Training and an Orientation.

The Training is very important in connecting our volunteers and preparing everyone for Camp. You will have the opportunity to meet with your fellow teachers, counselors, and instructors before Camp Week to prepare lesson plans. At the Training, you will be provided with in-depth information on GR!DC's teaching philosophy, mission, and more. If you cannot attend this session, please let us know.



The Orientation is mandatory. If you are not available to attend the Orientation, we cannot allow you to volunteer during camp. The mandatory Volunteer Orientation will be held at Mary McLeod Bethune Day Academy the Sunday before Camp. We will cover general safety procedures and give a site orientation as well as address GR!DC principles and ground rules and what to expect during camp.

We will contact you and post on our website ([GirlsRockDC.org](http://GirlsRockDC.org)) the dates for Interviews, Training, and Orientation. Please contact us at [volunteer@girlsrockdc.org](mailto:volunteer@girlsrockdc.org) with any questions.

## **POSITION AVAILABILITY**

We appreciate your support and the skills and talent you bring to GR!DC. Please note that certain positions do have a limited number of spaces. We encourage you to apply early to ensure that you are assigned to your top position choices. If the position that you have applied for is full, we strongly encourage you to consider volunteering in a different capacity at camp—we can always use your help!

## **VOLUNTEER JOB DESCRIPTIONS**

Please read through the descriptions to see which jobs interest you and suit your schedule. Let us know your preferences and availability on the application form.

Instructors, workshop leaders, and other volunteers are strongly encouraged to stay for the end of the day meeting. Attending the final showcase concert isn't mandatory, but it's an awesome capstone to everyone's experience. We highly recommend including it in your plans.

GR!DC will provide breakfast and lunch for all volunteers during Camp Week.

## **PRE-CAMP and ORGANIZING POSITIONS**

Committee: Programming

Committee: Volunteer Management

Committee: Development and Fundraising

Committee: Administration

Committee: Equipment

Pre-Camp: Food Donations

This team solicits grocery stores, local restaurants, bakeries, pizza joints, etc. to provide food for the camp week. We need A LOT of beverages to keep campers and staff hydrated each day as well as ample amounts of juice, coffee, tea, and pastries/bagels for our volunteers every morning.

*\*There is scheduling flexibility with this position; volunteers make their own schedules.*



## CAMP WEEK POSITIONS

### Counselor

*\*Girls/women/females only (trans welcome). No music experience necessary. Leadership position*

Counselors serve as mentors for assigned groups of girls, which involves participating in games and skits, making sure the campers are where they need to be at all times, accompanying them between classrooms, and offering advice and help throughout the day. Because playing music is new to many of these girls, counselors who are musicians may also be needed to coach campers on their instruments. However, since the most important parts of the job are ensuring the campers' safety and giving them support and encouragement, non-musicians are welcome, too.

*\*Must be available Monday-Friday of camp week, 8:45 a.m. - 6 p.m.*

### Instrument Instructor (Electric Guitar, Electric Bass, Drum Kit, Keyboards, Vocals, Turntables)

*\*Girls/women/females only (trans welcome). Music experience required. Leadership position*

Our campers will possess a varying range of skill levels – some have been playing for years, many have never touched a musical instrument in their lives. Instructors are responsible for working with other teachers to plan lessons, teaching and creating a supportive learning environment for the campers. Classes will likely involve a combination of team-teaching a group of 5-10 girls and solo teaching in smaller groups with occasional one-on-one instruction.

*\* Must be available mornings during camp week (1.5 hour classes between 9:30 am – 12 pm, exact schedule TBA)*

### Band Coach

*\*Girls/women/females only (trans welcome). Music experience required. Leadership position*

On the first day of camp the campers form bands with each band assigned 2 band coaches. The coaches provide help and guidance in all aspects of working as a collaborative creative team: setting up, tuning, songwriting, learning how to play together, figuring out stage moves, etc. The coaches may also be called upon to mediate band disputes, as well as note specific positive behaviors for later recognition.

*\* Must be available afternoons during camp week (2 hours between 2 p.m. and 5 p.m., exact schedule TBA) and at the showcase concert.*

### Workshop Leader

*\*Girls/women/females only (trans welcome). No music experience necessary. Leadership position*

We will offer a range of workshops throughout the week. Topics may include: self-defense, basic music theory & songwriting, media literacy, team-building, conflict resolution, “image vs. identity”, history of women in music, booking & music biz, amps & sound tech, and making band art (silkscreening, photography, etc.). We need people with expertise in these areas to help develop and teach a one-hour workshop to three groups of campers divided by age, with approximately 18 girls per session. We also need folks to help adapt curriculum for different age groups. Workshops will typically involve co- and/or team-teaching.



*\*Must be available to teach 3 one-hour sessions per day between 11 am – 4 pm (exact times TBA), 1 to 3 days of the week depending on topic.*

### Roadie

*\*No music experience necessary.*

Roadies are vital! We need folks to help set up, break down, and move equipment throughout the week. Responsibilities include setting up the camp site, reconfiguring rooms for band practice every day, helping with load-in/out on showcase days, etc.

*\*There is scheduling flexibility with this position.*

### Recording Tech

*\*Must be able to operate a Minidisc/digital recording device.*

These folks will be recording all camper bands and DJ's on Thursday, August 13th, and helping to quickly produce CDs of these recordings for the campers, so that they have a take-home copy of their music to practice with before the final showcase.

*\*Must be available Thursday, August 13th and Friday, August 14th from approx. 3 pm – 6 pm (exact times TBA.)*

### Receptionist

*\*No music experience necessary.*

From the front desk, the receptionist assists with the check-in and out of campers every day, monitors visitors, coordinates in-camp communication, gives directions, answers questions, and sells showcase tickets.

*\*There is scheduling flexibility with this position.*

### Floater

We need a few folks to be available for help with last-minute needs, runs to Kinko's or the hardware store, fill in if another volunteer can't make her shift, and generally lend a hand as necessary.

*\*There is scheduling flexibility with this position.*

### Food Team

Under the guidance of the Food Coordinator and Food Committee, pick up food donations, do supply runs, and provide support to the kitchen crew as needed.

*\*There is scheduling flexibility with this position.*

### Kitchen Team

*\*No music experience necessary.*

Help with snack and lunch preparation, help with kitchen clean-up, make everyone happy by keeping them nourished.

*\*There is scheduling flexibility with this position.*



### Childcare

*\*No music experience necessary.*

Look after the young children of volunteers (and possibly campers) onsite during the camp week. Keep kids safe, entertained and happy! (Parents will be on site.)

*\*There is scheduling flexibility with this position.*

### Licensed Nurse

*\*No music experience necessary.*

We are in need of licensed nurses to be on-site during the camp week, just in case!

*\*There is scheduling flexibility with this position.*

### Licensed Clinical Counselor

*\*No music experience necessary.*

Our curriculum covers conflict resolution and team-building, but we need licensed counselors to be on-site during the camp week, for the occasions that campers have personal issues arise and will need to talk to someone and/or be referred to services elsewhere.

*\*There is scheduling flexibility with this position; you can sign up for as many or as few shifts as you want—although we would love continuity in this position if your time permits.*

### Showcase Production Assistant

Working merch and info tables, selling tics, folding programs, helping all aspects of the showcase concert run smoothly. Key to ensuring that showcase concert runs smoothly and all attendees enjoy the show.

*\*Must be available on Saturday, August 13th for the GR!DC Camp Showcase.*

Please send paper applications to:

**Volunteer Committee**

**% Girls Rock! DC**

**PO Box 21037**

**Washington, DC 20009**

**Thank You! Rock On!**

**Volunteer Committee (VOLCOM)**

**Girls Rock! DC**